



Kingswood Elementary School

Parent School Association

Wednesday September 14, 2016, 6:30pm

Meeting Chair: Deanna Gallaway

1. Welcome and attendance:

Deanna Gallaway, David Gallaway, Cheryl Penney-King, Tanya Chambers-Spriggs, Carmelitta MacIntyre, Carrie McBay, Brenda Robichaud-Pitre, Jamie Whittle, Shauna Dolan, Lori White, Leanne Taylor, Rafael Tomas Sr.

2. Approval of June 2016 Minutes:

Approved by David Gallaway

Seconded by Tanya Chambers-Spriggs

3. Update from PSA Executive

Deanna Gallaway briefly reviewed the PSA mandate, introductions of 2017 Executive members and committee chairs.

President- Deanna Gallaway

Vice President- Cheryl Penny-King

Treasurer- David Gallaway

Secretary- Tanya Chambers-Spriggs

PSA Fundraising Event Committee Chairs

Bingo- Kelly Sadler-Battilana

Nourish Your Roots- Heather Kitchen

Breakfast with Santa- Deanna Gallaway (Co-Chair position remains vacant)

Citrus Sale- Tanya Chambers-Spriggs

Spring Fair- Cheryl Penny-King

PSA Committee Chairs

Lunchtime Programs- Cheryl Penny-King

Grounds- Tanya Chambers-Spriggs and Roger Spriggs

Health Promotion- Vacant

Clothing Program- Deanna Gallaway

PSA Newsletter – Deanna Gallaway

4. Treasurer's report:

David Gallaway reviewed the PSA finances, \$18,146 was raised last year. A review of the items purchased for the school include but are not limited to; \$4545 to teachers for classroom setup, \$4800 toward school trips, \$2963 for a new crash mat for the gym and Chandler stools.

Dave highlighted one major purchase which was the installation of new water bottle fillers throughout the school which were installed over the summer. These were purchased to encourage water consumption and overall health of the students. The PSA also purchased new "Chrome Books" for the students totalling \$4674.40

He requested that teachers submit suggestions for purchases for the 2016/2017 year, this is being facilitated by Ms. MacIntyre and Ms. McBay.

5. Review of Fundraising plans for the 2016/17 school year:

- a. BINGO- Is scheduled for Thursday, October 27th, 2016. Prize purchasing is underway. Ms. MacIntyre advised that the Kingswood teachers will also be donating an IPAD to the event.
- b. Nourish Your Roots- Kingswood has been selected as one of a limited number of schools to participate in this fundraising program. Ordering will take place between November 14-25 and the boxes of vegetables from a local farmer will be delivered between December 5th-20th. Just in time for the Holidays! Heather Kitchen has volunteered to coordinate the ordering and pick up however it was discussed that if anyone wishes to assist they can contact a member of the executive for more information.

- c. Breakfast with Santa- It was discussed that the event is generally one of the top fundraisers and consistently raises \$6000-\$7000. Deanna Gallaway will be this year's chair and she will be seeking volunteers in the upcoming weeks to assist with the purchasing of prizes, food, arranging games, etc. Those interested in assisting with this event can contact Deanna for more information at deannagallaway@hotmail.com.
- d. Citrus Sale- Last year's citrus sale was a success. Tanya Chambers-Spriggs will coordinate this year's sale (Oranges and Grapefruits). The anticipated sales period is March 2017.
- e. Lunch Time Programs- Cheryl Penny-King will coordinate the lunch time programs. Several of the vendors are excited to return this year and Cheryl is exploring new activities that will appeal to different ages and interests. Deanna Gallaway highlighted that the June 2016 PSA survey identified the cost of the programs as being a barrier for some families to participate. It was discussed at the meeting to add a caveat on the program flyers for families who may need assistance to advise the school staff or program provider of any needs. The PSA MAY be able to assist with funds if there is an identified need.
- f. Spring Fair- Cheryl-Penny King will once again chair this event. Last year's event, despite the rain was a huge fundraiser. Several people who were involved last year have expressed an interest in returning to their positions and meetings will be scheduled in the coming months to begin organizing. Cheryl asks that anyone interested in volunteering contact her.
- g. Clothing Orders- Deanna Gallaway advised that the link for ordering Kingswood branded clothing is on the school website. Anyone who wants to order clothes can simply click on the link, make their purchase and the clothes are delivered directly to the school.

6. **Grounds Committee:**

Update by Tanya Chambers-Spriggs. In the 2015/16 school year several safety issues were brought to the attention of the school administration who in turn submitted repair requests to the School Board/HRM. As a result the wood border around the play structure was replaced. Also a retaining wall and fence were installed leading to the basketball court/playground.

Special thanks to the Brown family who assisted the committee the day before school to improve and weed the gardens at the entry to the school. A spring clean-up will be scheduled for the weeks prior to Spring Fair. Buddy Benches are still moving forward and the committee will meet with Ms. MacIntyre to discuss.

7. PSA Survey Review:

Deanna Gallaway briefly reviewed the PSA survey results. Responses and suggestions from parents will be reviewed by each fundraising chair and recommendations taken into account. She reports that there was a great response rate to the survey. (A summary of the survey results are attached to these minutes.)

8. Principal's report:

Carmelitta MacIntyre;

The PSA would like to welcome back Principal Carmelitta MacIntyre who took a Sabbatical for a portion of the 2015/16 school year. She highlighted upcoming school events such as Anti-Bullying Day as well as Curriculum Night (September 22nd). She also announced that picture days will be October 12 (P-4) and October 13 (5-6). She welcomed the new Lunch Time Monitor Coordinator Beth Tiller, who is new to the position this year. She expressed her excitement to once again work with those who volunteer in various capacities at the school.

9. Meeting Adjourned at 7:37pm